



Name: _____

We have provided this form for your personal use as a guide to record what items you have completed and what you still need to do to become a CASA Guardian ad Litem. If you have any questions along the way, please feel free to contact me at washingtonj@rcgov.us or (803) 576-1590.

–James Washington, CASA Program Director

Documentation

- Completed Volunteer Application (<http://www.rccasa.org/forms/Application.pdf>)
- Completed Personal Biography
(<http://www.rccasa.org/forms/ProspectiveVolunteerAutobiography.pdf>)
- Completed Recommendation Form I
- Completed Recommendation Form II
- Completed Recommendation Form III
- SLED Background Check (<http://www.rccasa.org/forms/SLEDCheck.pdf>)
(must complete form, go to SLED for check and fingerprinting, and pay \$8.00 fee)
- DSS Central Registry Check Form
- Roles and Responsibilities of a CASA Volunteer Form
- Transportation Form
- Copy of Driver's License

Activities and Events

- Interview *(must be completed before the beginning of training classes)*
- Complete Training
Beginning Date: _____
Ending Date: _____
Location: _____ *(2020 Hampton Street or USC School of Law)*
Training is from 5:30 to 8:30 on Tuesdays, Wednesdays, and Thursdays for two-weeks.
- Attend Swearing-in Ceremony
Date: _____
Time: _____
*Swearing-in will be held on the third floor of the Richland County Judicial Center.
The Judicial Center is located at 1701 Main Street.
If you are unable to find the group, go to the fourth floor CASA office for help.*
- Attend a Court Observation